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Data requirements include:

- Low resolution pdf files (for proofing);
- Native CS4 Illustrator or InDesign files;
- All necessary fonts within a folder OR all fonts converted to curves or outlines;
- Include or embed all high-resolution photos;

Before uploading onto the FTP please stuff or zip your files in order to compress the size and to ensure that they are not damaged or corrupted.

Once your upload is complete please email our [Graphics Department](#) and our staff will confirm that all files have been received successfully.

If you have any questions please contact us via email or call 1-800-357-9331.